

Minutes of the AGM For Coochiemudlo Island Coastcare Inc held on Sunday 8 April 2017 at the Community Hall

Attendance: Russell & Gabrielle Austerberry, David & Susan Kemp, Heather Smith, Graeme & Vivienne Roberts-Thomson,, Peter & Gaye Richardson, Heather Patrick, Jacqui Creswell, Stephen & Marie Reed, Olive Walters, Catherine Bishop, David Mansford, Keith Stebbins, Carolyn Brammer, John Thomson, Cr Lance & Sheena Hewlett, , Phillip Toop, Diane Gilham, Narelle Renn, Peter Wear, Annie Jamieson, Simon Barnett, Nicki Cornwell, Bill Narnsky, Rob Friend

Apologies: Rae Wear, Elizabeth Sparks, Pam Reed Lois & Amelie Toop, Margrit Lack, Anne Riley, Mayor Karen Williams, M McEachan MP, Peter & Ronnie James, Ian Shapcott, Juliet Wiseman, Kerry Scobbie, Christine & Chris Leonard, Doug Cope, S & C Went

Meeting opened at 3.02pm

Welcome by President

Minutes of the 2016 AGM

Moved Susan Kemp seconded Keith Stebbins that the minutes of the 2016 AGM be received as a true and correct record.

Business arising from the minutes. - There was no business arising from the minutes

President's report: <http://coochiemudloislandcoastcare.org.au/wp-content/uploads/2018/01/Presidents-Report-to-AGM-2017.pdf>

Treasurer's report: Treasurer Phil Toop

There is a working balance of \$2,055.29 (Refer Appendix A).

Treasurer moved that his report be received, seconded David Kemp. Carried.

Election of Office Bearers

President vacated the Chair and Cr Hewlett presided over the Election of Officers

Nominations for all positions had been received by the Secretary in accordance with requirements

President - Vivienne Roberts-Thomson

Secretary - Ian Shapcott

Treasurer - Phil Toop

Committee members -David Kemp, Lois Toop, Juliet Wiseman, Chris Leonard, Graeme Roberts-Thomson, Heather Smith

A call was made for further nominations from the floor- no nominations.

Cr Hewlett declared those nominated duly elected as the Coochiemudlo Island Coastcare Inc Executive.. Cr Hewlett was most lavish in his comments about the work of Coastcare Coochiemudlo Island Inc.

President resumed the chair and thanked Cr Hewlett and congratulated the new committee especially new Secretary Ian Shapcott. Also thanks to members of the 2016 committee, all whom had been re-elected to the 2017 committee.

Meeting closed at 3.22pm.

Following the meeting Guest Speaker, Rob Friend addressed the meeting.

Afternoon tea followed.

APPENDIX A – TREASURER’S REPORTS

Report to Coastcare AGM on 8 April 2017 from Treasurer Philip Toop

I am pleased to present to members the financial records of Coochiemudlo Island Coastcare Inc for the 2016 year for adoption.

In accordance with the Associations Incorporated Act 1981 Part 6 General Operation of Incorporated Associations Section 59A part 2B I present a compilation report signed by an accountant.

Key points to note regarding the 2016 year are;

- Spending of grant monies on the Wetlands survey and signage project
- Excluding grant receipts and disbursements, lower income compared to 2015 was more than offset by lower costs, resulting in an increase in working funds from \$1,494.94 as at 31 December 2015 to \$2,055.29 as at 31 December 2016.

With an increasing number of life members, we are adapting to lower recurring income from annual membership renewals. We aim to make member functions self-funding and rely on donations and fundraising activities to fund ongoing expenses in order to secure the future financial viability of Coochiemudlo Island Coastcare Inc.

I wish to thank our honorary auditor Paul Edwards for his continued contribution in reviewing our accounts.

I move that this report be received.

Coochiemudlo Island Coastcare Inc
Statement of Receipts and Payments
For the 12 months ending 31 December 2016

Receipts		
Membership fees	\$582.00	
Donations	\$267.00	
Raffle	\$483.40	
Interest	\$9.21	
Xmas party	\$1075.00	
Merchandise	\$240.00	
Cash for casuarinas	\$52.95	
Total Receipts		\$2,709.56
Less Payments		
Meeting expenses	\$389.69	
Grant-Landcare- signage	\$18,335.21	
Grant- RCC Wetlands survey	\$9,620.00	
Office of Fair Trading	\$49.95	
Xmas party	\$885.02	
Dunecare cost	\$75.82	
Merchandise	\$490.60	
Trailer registration	\$99.15	
Domain name	\$33.98	
Raffle and gift baskets	\$125.00	
Total Payments		\$30,104.42
Total Payments in excess of Receipts		\$27,394.86
Bank balance as at 1 January 2016		\$29,967.94
Plus total receipts		\$2,709.56
Less total payments		\$30,104.42
Plus unrepresented cheques no, 92-\$300 & 98- \$197.50		\$497.50
Represented by Cash at bank at 31 December 2016		\$3070.58

To be read in conjunction with the attached Compilation Report of Paul Edwards Accountancy Pty Ltd dated 23 Feb 2017 and the attached Notes to the Account.

PE

**COMPILATION REPORT TO
Coochiemudlo Island Coastcare Inc. ("THE CLIENT")**

Scope

On the basis of the information provided by the Client, we have compiled in accordance with APS 9 "Statement on Compilation of Financial Reports" the special purpose financial report of the Client for the twelve months ended 31st December 2016 as set out on the following pages.

The specific purpose for which the special purpose financial report has been prepared is set out in Note 1. The extent to which Australian Accounting Standards and other mandatory professional reporting requirements have or have not been adopted in the preparation of the special purpose financial report are set out in Note 1.

The Client is solely responsible for the information contained in the special purpose financial report, and has determined that the accounting policies used are consistent with the financial reporting requirements of the Client's constitution and are appropriate to meet the needs of the Client for the purpose as set out in Note 1.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Client provided, into a financial report. Our procedures do not include verification and validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Client, may suffer arising from any negligence on our part. No person should rely on the special purpose financial report without having an audit or review conducted.

The special purpose financial report was prepared for the benefit of the Client and purpose identified above. We do not accept responsibility to any other person for the contents of the special purpose financial report.

Name of firm: **Paul Edwards Accountancy Pty Ltd**
Chartered Accountant

Director: *Paul Edwards*
Paul Edwards

Address: **7 High Street Willunga 5172**

Date: **Friday 24th February 2017**

Coochiemudlo Island Coastcare Inc.

NOTES TO THE FINANCIAL STATEMENTS FOR THE TWELVE MONTHS ENDED 31st DECEMBER 2016

1. Statement of Significant Accounting Policies

This financial report is a special purpose financial report. They have been prepared specifically for presentation at the Annual General Meeting. They are based upon historic costs and do not take into account the changing value of money. The cash basis of accounting has been applied.

The financial report has been prepared in accordance with the requirements of the following Australian Accounting Standards:

AAS 1: Profit and Loss or Other Operating Statements

AAS 5: Materiality

AAS 8: Events Occurring after Reporting Date

No regard has been paid to the application of other Accounting Standards or other mandatory professional reporting requirements (Urgent Issues Group Consensus Views) issued by Australian professional accounting bodies except where specifically stated.

Property, Plant and Equipment

To the extent applicable, any assets acquired during the reporting period have been recorded in the Statement of Receipts and Payments and have not been recorded as assets held for future use.